

**Indiana Department of Education
2013-2014 Onsite Monitoring Checklist
Neglected Institutions Funded Through Title I, Part A**

Corp Name _____

Corp # _____

Institution Name _____

Date of Monitoring _____

Monitoring Indicator	Rating	IDOE Comments and Rating Scale: Rating Scale: M= Meets Requirements R= Recommendation FI= Finding N/A= Not Applicable
1. Show evidence that the LEA and institution officials have consulted in a timely and meaningful manner during the design and development of the Title I program <input type="checkbox"/> how the needs of children will be identified <input type="checkbox"/> what services will be offered <input type="checkbox"/> how and where the services will be provided <input type="checkbox"/> how student progress will be assessed <input type="checkbox"/> how the program will be evaluated		
2. Show evidence that officials have provided accurate and reliable data concerning the number of eligible neglected children being served		
3. Show evidence that you coordinate with facilities working with neglected youth to ensure that such youth are participating in an education program comparable to one operating in the local school youth would attend		
4. Show evidence that you have selected highly qualified, appropriately licensed professional staff		
5. Show evidence that all paraprofessionals are highly qualified		
6. Show evidence that paraprofessionals: a. are provided professional development opportunities sufficient to assist Title I children in meeting state academic standards b. provide instruction to Title I students with a highly qualified teacher who is present and able to provide direct observation, supervision, and monitoring of the instruction		
7. Show evidence of coordination with social and health services to meet the needs of students at risk of dropping out of school and other participating students, including prenatal health care and nutrition services related to the health of the parent and child: <input type="checkbox"/> parenting and child development classes <input type="checkbox"/> child care <input type="checkbox"/> targeted re-entry and outreach programs <input type="checkbox"/> referrals to community resources <input type="checkbox"/> scheduling flexibility		
8. Show evidence of partnerships with local businesses to develop training and mentoring services for participating students		

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9. Show evidence of how you involve parents in efforts to improve the educational achievement of their children and assist in dropout prevention activities		
10. Show evidence of steps taken to find alternative placements for youth interested in continuing their education but unable to participate in a regular public school program		
11. Show evidence of a comprehensive needs assessment conducted in constructing the plan		
12. Show evidence of assessments used to determine academic needs of children and youth served		
13. Show evidence that existing education programs meet the educational needs of neglected children who are not institutionalized		
14. Show evidence of transitional services for students <input type="checkbox"/> transfer of credit <input type="checkbox"/> process for transferring records <input type="checkbox"/> job placement program <input type="checkbox"/> counseling services		
15. Show evidence that materials and equipment are supplemental and focus on improving student achievement		
16. Has the LEA participated in all applicable Title I data reporting and completed data collections by the required due dates?		